UCSB Extension

UNIVERSITY OF CALIFORNIA, SANTA BARBARA EXTENSION

UCSB Extension Course Request for Change of Grading Option

Deadlines: This form must be submitted with a $25 processing fee no later than:
For Credit Courses, X1 to X199, the 7th week of instruction
For Credit Courses X300 to X499, the last session of the class.

➤ Name (first, m.i, last) _____

➤ Social Security # ___ – ___ – ____

Course Title _____

Course Number _____ Start Date _____ End Date _____

REG # _____

Please change the grading option in the class:

FROM: (check one) ❒ Letter Grade ❒ Pass/No Pass ❒ Credit ❒ No Credit

TO: (check one) ❒ Letter Grade ❒ Pass/No Pass ❒ No Credit

Student's Signature _____ Date _____

PAYMENT OPTIONS
$25 Processing Fee paid by:

❒ Check made to the UC Regents ❒ Cash

❒ Credit Card Visa or MasterCard: Credit Card Number _____

Expiration Date _____ Security Code _____

OFFICE USE ONLY: REG #: _____ Date Entered: _____

Course dates verified by: _____ Approved _____ Not Approved _____

PLEASE SUBMIT TO:

UCSB Extension • 6950 Hollister Ave., Suite 102, Goleta, CA 93117-5824

Phone: (805) 893-4200 • Fax: 805-893-8427 • E-mail: registrars@els.ucsb.edu • www.extension.ucsb.edu